

**MINUTES OF THE ANNUAL GENERAL MEETING OF QUINTON PARISH
COUNCIL HELD IN THE VILLAGE HALL, THE CLOSE, ON THURSDAY 19TH
MAY 2011 AT 7.30PM**

PRESENT: MR.M.WALSBY OBE (CHAIRMAN), MR.M.HOWSE (VICE-CHAIRMAN), MRS.S.ANGUS, MRS.L.TAGGART, MR.T.BATCHELOR, MR.A.CARTER, MR.M.DAY, MR.P.MAUNDRILL, DISTRICT COUNCILLOR M.BRAIN AND 4 MEMBERS OF THE PUBLIC

1. Apologies for absence
MR.D.PEREGRINE, COUNTY COUNCILLOR I.SECCOMBE
2. Declarations of interests.
Members are asked to declare interests in items on the Agenda in accordance with the following provisions:
(a) Parish Councils (Model Code of Conduct) Order 2001
Members are reminded that the code of conduct provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek improperly to influence a decision about that matter.
3. Election of Officers and Representatives of the Parish Council for 2011/12
Chairman - Nominated Mr.M.WALSBY proposed MR.A.CARTER, Mr.M.HOWSE seconded, no other nominations - elected.
Vice-Chairman - Nominated MRS.S.ANGUS proposed Mr.M.HOWSE, Mrs TAGGART seconded, no other nominations - elected.
Responsible Finance Officer - Mr. M. MOODY appointed
Internal Auditor - Mr.M.ASHTON appointed
Village Hall Representative - MR.T.BATCHELOR appointed
Neighbourhood Watch Representative - Mrs. L. TAGGART appointed
Ditch and Drainage Committee Representatives - MR.M.DAY, Mr.K.TURNER appointed
John Cooper Foundation Representative - MR.D.PEREGRINE appointed
Quinton School Governor - Left in abeyance
Playground Inspections - MRS.S.ANGUS and MR.T.BATCHELOR appointed
Quinton and Admington Charities - MR.A.CARTER, MR.D.PEREGRINE appointed
Village Events coordinators - MR.P.MAUNDRILL, MRS.S.ANGUS
4. Acceptance of the minutes of the previous meeting (MARCH 2011)
The minutes of the previous meeting had been circulated and were accepted as a true record of what had taken place. The CHAIRMAN signed the minutes book.
5. Any matters from the Public present at the meeting including any items on the agenda (Members of the public are limited to 3 minutes each.)
Mr. Nicholls said that a ditch at the edge of the playing field needed cleaning and asked if the Parish Council could contact the landowner to have it cleaned out.
One member of the public complained of the speed of traffic passing through the village which was clearly exceeding the speed limit. The CHAIRMAN said this matter was to be discussed later in the agenda.
6. Matters Arising from the minutes of the previous meetings:

(a) Long Marston Camp - Masterplan

The CHAIRMAN invited Mr.BRAIN to give an update regarding the camp. Mr.BRAIN explained that the plans were supposed to be 'leisure led' which St.Modwens were now trying to change. He said that there had been a meeting of some Bard group members with their planners and advisors and objections would be put forward in respect of some of the latest proposals put forward by St.Modwens. There was to be a meeting of all interested groups on 24th May 2011 in the District Council offices.

(b) Fordway Play area/Playing field play area

MRS.S.ANGUS reported no problems at the Fordway. There were still problems with litter in the playing field and it appeared to be a problem that cannot be resolved despite the provision of waste bins. She had carried out a thorough risk assessment following the purchase of the risk assessment software. There was a need for some rubber matting under the spring duck as it was a concrete base at the present time. She would arrange the purchase.

(c) Youth Shelter/Rubbish Bin

MR.T.BATCHELOR reported that the youth shelter was awaiting completion of the flooring and the new waste bin was to be concreted into place.

(d) Youth Club

Mr.HOWSE reported that the youth club was running with increasing numbers. The youth worker had returned to the post.

(e) Flood Defence Report

Mr. M. DAY reported there were no problems

(f) Speeding traffic on Main Road update (see item 11(c))

The letter from the County Council concerning traffic calming measures available was considered. The CHAIRMAN said that he would give the matter more attention and would advertise for volunteers to man a speed gun before going ahead with a purchase of the equipment. He would report back to the next meeting on progress.

(g) Parish Plan & Emergency Plan update

Mr.J.Davies was invited by the CHAIRMAN to update progress with the Parish Plan. Mr.Davies said that the 2nd draft of the household questionnaire was out being tested. It had been a problem keeping the form short but still gathering the required information. There was also a problem with the proposed development at Long Marston and how to include it into the questionnaire. He felt that the development should complement Quinton facilities and not become the centre of activities.

Mr.HOWSE reported that the emergency plan was nearing completion and was awaiting from some information from the Meon Medical Centre.

(h) Village Hall report

Mr. T. BATCHELOR said that the Village Hall Committee were going ahead with Hallmark Accreditation. He also spoke about plans to erect a fence at the back of the hall to prevent footballs etc hitting the village hall wall and roof. He asked if the Parish Council could meet half of the cost. Members thought that this idea would not solve the problem and it needed a more practical solution. The CHAIRMAN spoke of his earlier meeting with three of the Village Hall Committee members at which he had been accompanied by Mr. MAUNDRILL and MRS.ANGUS.and at which the Hallmark Accreditation had been suggested as a requirement prior to any funding being released from the Parish Council Precept.

(i) Bus Shelter progress

The CHAIRMAN reported on the lack of any real progress with the re-siting of the bus shelter. He had spoken with the owners of the land today and they are not

against the idea but obviously do not want to incur any costs. Mr.BRAIN offered his help which members accepted.

(k) First Responder update

The Clerk reported that following on from the last meeting he had now received an invoice from the Ambulance Service for the equipment required by the new First Responder. Members agreed unanimously that the equipment should be purchased.

7. Any Matters from the Chairman:

(a) The Bench

The CHAIRMAN reminded members that he still had possession of the bench. MRS.ANGUS suggested that it be put near to the pond in Lower Quinton. This met the approval of all members and MR.BATCHELOR undertook to anchor it down at that location.

(b) New Notice Boards

The CHAIRMAN asked for progress on the new notice boards. MR.BATCHELOR reported that one was nearly completed and the other would be completed in the not too distant future.

(c) Tree Planting Volunteers

The CHAIRMAN reported that despite an entry in Meon News seeking volunteers to plant trees in the village, none had come forward to date. He would keep trying. Mr.BRAIN spoke of the offer from Felix Dennis to supply trees and help from his staff with advice.

(d) Phone Box Painting

The CHAIRMAN reported that the phone box needed painting and he had two volunteers to undertake the task. Mr BATCHELOR was asked to purchase the required paint and ancilliary items such as paint brushes and wire brushes for removing old and flaking paint.

8. Any matters from the District Councillor or County Councillor.

Mr.BRAIN gave a lengthy report to the meeting which included his annual report which had been missed at the Annual Meeting of the Parish Assembly due to his absence. He updated members on the dates of the Global Gathering and Bulldog Bash and that organisations wanting to be considered for funding from these events should contact him as soon as possible.

9. To receive any new planning applications

(a) 11/00753/FUL & 11/00835/LBC - 25 Friday Street - creation of a first floor balcony

There were no objections from the members

(b) 11/00785/FUL - Long Marston Storage Depot - Construction of 4 arm roundabout. It was agreed that the Parish Council should support the views that had been expressed by the BARD group of Parish Councils

(c) 11/00784/VARY - Long Marston Storage Depot - Variation of Certain listed conditions

It was agreed that the Parish Council should support the views that had been expressed by the BARD group of Parish Councils

(d) 11/00661/VARY - Long Marston Airfield - vary condition to allow tractor pull on 11th June 2011

There were no objections from the members

10. To receive any results of planning applications
 - (a) None to date

11. To receive any correspondence
 - (a) SDC - consultation on Food sales at Long Marston Airfield
There were no objections to this application at the airfield
 - (b) SDC - consultation on Food sales on B4632
Members objected to this application on the grounds of road safety
 - (c) WCC Speed Aware scheme
 - (d) Letter from Mr. I.Mcdonald, Green Bank, Upper Quinton re tree planting was read in conjunction with item 7(c) and his comments were noted.
 - (e) SDC - purchase of land in Lower Quinton
A letter from the District Council regarding the possible purchase or lease of three strips of land was considered and the members agreed that they should show some interest in the idea.
 - (f) St Modwen public consultation in village hall on 26th May 2011 was noted.

12. Presentation and Acceptance of Annual Accounts 2010/11/Review of Internal Audit Procedures/Signing of New Mandate
The Clerk had circulated copies of the annual accounts and asked if there were any questions. The CHAIRMAN signed the Annual Governance Statement on behalf of the members. The Internal Audit procedures were reviewed and no changes were made and Mr. MAUNDRILL and MRS.ANGUS completed a banking mandate form to be signatories on the Council accounts.

13. Accounts for Payment and Finance Matters.
 - (a) Clerks Salary April £***
 - (b) Clerk's expenses incurred £21.59p
 - (c) WALC Annual Subscriptions - £448
 - (d) Thomas Fox Landscaping - (12947) - £414.00p (13002) - £828.00p
 - (e) Quinton Village Hall (17th March & 26th March) - £75
 - (g) Glasdon UK Ltd - Waste Bin for Play area - £284.73p
 - (h) DMH Solutions Ltd - risk assessment software - £103.43p
 - (i) Mr.M.Howse - parish plan expenses - £81.96p
 - (j) Staples Account - April - £34.47p
 - (k) John Ward Landscapes - The Fordway maintenance, planting etc - £907.20p
 - (l) Payment to HMRC for tax on Clerk's Salary - £64
 - (m) West Midlands Ambulance Service NHS - first responder kit - £943.16p
 - (n) Qlawns in the Midlands - turf for playing field - £207.24p
 - (o) Plantool Ltd - hire of equipment - £77.40p
 - (p) Webbs of Armscote - Topsoil for playing field - £192
 - (q) Buildbase - Hose and fittings for playing field - £26.68p

14. Dates of meetings 2011
July 21st
September 22nd
November 17th
The CHAIRMAN closed the meeting at 9.40pm